

CHIEF FINANCIAL OFFICER (CFO)

FOCUS:

The CFO is responsible for managing all hands-on financial aspects of the company. Assists the CEO in the aggressive and successful growth of the company.

ROLE:

Through a respectful, constructive, and energetic style, guided by the objectives of company, the CFO provides the leadership, management and vision necessary to ensure that the company has the proper operational controls, administrative and reporting procedures, and people systems in place to effectively grow the organization and to ensure financial strength and operating efficiency.

POSITION SUMMARY:

Responsible for providing strategic leadership for Accounting, Purchasing, and Information Technologies working with the Executive Management team to establish long-range goals, strategies, plans and policies.

DUTIES AND RESPONSIBILITIES:

- Develop credibility for the finance group by providing timely and accurate analysis of budgets, financial reports and financial trends in order to assist Executive Management in performing their responsibilities.
- Plan, develop, organize, implement, direct and evaluate the organization's fiscal function and performance.
- Participate in the development of the corporation's plans and programs.
- Evaluate and advise on the impact of long-range planning, introduction of new programs/strategies and regulatory action.
- Enhance and/or develop, implement and enforce policies and procedures of the organization by way of systems that will improve the overall operation and effectiveness of the corporation.
- Provide day-to-day leadership and management to an organization that mirrors the adopted mission and core values of the company.
- Participate in continual improvement of the budgeting process through education of department managers on financial issues impacting their budgets.
- Responsible for the measurement and effectiveness of all processes internal and external. Provides timely, accurate and complete reports on the operating condition of the company
- Optimize the handling of bank and deposit relationships and initiate appropriate strategies to enhance cash position.
- Develop a reliable cash flow projection process and reporting mechanism that includes minimum cash threshold to meet operating needs.





- Be an advisor from the financial perspective on any contracts into which the corporation may enter.
- Evaluate subordinate departments and team plan for continual improvement of the efficiency and effectiveness of the group and provide individuals with professional and personal growth.
- Work with location managers on financial performance and goals.
- Foster a success-oriented, accountable environment within the company.
- Perform other duties as assigned.

QUALIFICATIONS:

- 4 Year college degree with an emphasis in Accounting or Finance
- CPA
- Proficient in Excel
- Experience with large ERP system (SAP) preferred
- Experience in a manufacturing company is a plus
- Supervisory experience is a plus

SKILLS:

- Detail oriented.
- Strong analytical, organizational and problem-solving skills.
- Able to prioritize and execute tasks in a past paced environment.
- Takes ownership in their responsibilities.
- Excellent oral and written communication skills.
- Strong interpersonal and communication skills and the ability to work effectively with a wide range of individuals cross functionally.
- Must be a professional, team-oriented player that is willing to work with the team as well as work independently.
- Self-motivated and proactive.
- Ability to travel to various company locations as needed.
- Enjoys a challenge.

SUPERVISORY RESPONSIBILITIES:

Manages subordinate supervisor(s) who supervise employee(s); is responsible for the overall direction, coordination and evaluation of these units. Also directly supervises nonsupervisory employees. Carries out supervisory responsibilities in accordance with the organization's policies and applicable laws. Responsibilities include planning, assigning and directing work; appraising performance; rewarding and disciplining employees; addressing complaints and resolving problems.

Job Type: Full-time



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Benefits:

- 401(k)
- 401(k) matching
- Dental insurance
- Employee assistance program
- Health insurance
- Life insurance
- Paid time off
- Vision insurance

Schedule:

- 8-hour shift
- Day shift
- Monday to Friday

Supplemental pay types:

- Bonus pay

Ability to commute/relocate:

- Birdsboro, PA 19508: Reliably commute or planning to relocate before starting work (Preferred)

License/Certification:

- CPA (Preferred)

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